

ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS



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BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING FINAL March 14, 2016 (Business Session Meeting)

A Business Session Board Meeting of the Elizabeth School District was held on Monday, March 14, 2016, in the Board Room, District Office.

1.0 CALL TO ORDER

President Deb Spenceley called the Business Session BOE Meeting to order at 6:02pm.

ROLL CALL:

The following BOE Directors were present:

Director Carol Hinds
Director Dee Lindsey
Director Chris Richardson
Director Richard Smith
Director Deb Spenceley

Also present: Superintendent, Douglas Bissonette
Executive Administrative Assistant/Communication Director, Michele McCarron
Chief Finance Director, Ron Patera
HR Director, Kin Shuman
Technology Director, Marty Silva

3.0 PLEDGE OF ALLEGIANCE

President Deb Spenceley led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE/RECOGNITIONS

Leanne Cook, EHS Language Arts Teacher along with students Scott Portsche, Jillian Williams, Corenna Broussard, Tessa Smith and Brooke Petersen shared with the board their experience at the Capital. They were five of the 10 EHS students to attend Legislative Day where they had the opportunity to observe their legislators at work and learn the processes of how bills are passed. Two of the Elizabeth High School Students were selected to shadow a legislative representative throughout the day. Seth Beebe shadowed Senate President Bill Cadman and Scott Portsche shadowed House District 64 Representative Tim Dore. The students commented that the experience was an honor and very cool to be there and represent our school and our town. Other EHS students that attended the Capital and Legislative Day were Brandon Kohrt, Garrett Rutkowski, Brittany Vogl, and Savana Charlton.

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the agenda.

Motion moved by Director Richardson

Motion seconded by Director Hinds

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ROLL CALL:

Director Carol Hinds – aye
Director Dee Lindsey - aye
Director Chris Richardson – aye
Director Richard Smith - aye
Director Deb Spenceley - aye
The motion carried 5-0

6.0 APPROVAL OF MINUTES

6.1 A motion was made to approve the minutes from BOE meeting 2/22/16 as written.

Motion Moved by Director Richardson

Motion Seconded by Director Hinds

ROLL CALL:

Director Carol Hinds – aye
Director Dee Lindsey - abstain
Director Chris Richardson - aye
Director Richard Smith - abstain
Director Deb Spenceley - aye
The motion carried 3-0

7.0 COMMUNICATIONS

7.1 Graduation Guidelines

Bret McClendon EHS Principal and Rob McMullen FHS Principal gave a progress report on their work with the graduation guidelines. The draft policy included that graduates must be prepared for professional careers and vocations now and in the future that require a highly-trained workforce. Towards this end, competitive graduates are active participants in high quality, educational experiences that provide rigorous and engaging courses and activities for successful postsecondary preparation. In addition to mastery of robust academic skills, students should also be well-rounded citizens who embody teamwork, leadership and character. The graduation requirements represent a college and career preparatory road map to assist all graduates and their families plan for postsecondary success in a highly competitive, global market.

7.2 HR Update

Human Resources Director, Kin Shuman, gave an update to the board on the work by the 14 member Insurance Committee. Every year the Insurance Committee meets with our broker to review the districts health, dental, and vision plans. The goal is maintain the plans year to year and to provide employees as much consistency as possible. The life insurance and vision rates remained flat, dental rate is increasing in which the district is covering. There is an increase in health care which resulted in an increase in employee's deductible. Kin Shuman also mentioned that Elizabeth Schools overall benefits plan remains very competitive.

Over the next month Kin Shuman along with principals will be attending job fairs. Mr. Shuman indicated he anticipates lower teacher turnover this year.

7.3 Technology Update

Technology Director Marty Silva reported on several topics from the Technology Department.

- Training for all the teachers on the data privacy policies and registering software.
- Progress is being made on the Technology Plan still work in process.
- Next year's technology fee and working with principals to apply it to the needs of the school.
- Investigation of a Student IT Professional Program.
- Preparation for upcoming state assessments.

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7.4 Chief Financial Officer Report

Chief Financial Officer, Ron Patera provided the board with the financial report including budget planning for next year.

Budget assumptions for the 2016-2017 school year include:

- Anticipated beginning fund balance: \$3,200,000
- Enrollment decrease approximately 40-60 students
- Increase in per pupil funding of \$121
- Medical and Dental insurance increase
- PERA increase
- Salary increases
- Staff changes of 3 less certified staff
- Additional expenditures for remaining capital projects
- Tentative ending fund balance for 2016-2017 school year: \$2,235,000

7.5 Superintendent Report

Superintendent Douglas Bissonette discussed the School and District UIP. The district is required to submit the unified improvement plan to the state in April. Each school develops their own School Improvement Plan after reviewing data, analyzing trends, setting priorities, and creating action steps. Representatives from each school present their SUIP to the District Accountability Committee. School Goals include:

EHS – Reading and Writing

EMS – Reading and Math

RCE – Reading, Writing, and RTI process

SHE – Reading

The district goal will be Reading with a focus on alignment with curriculum, materials being used, standards, and alignment at grade levels. The district plan will also include an addendum on gifted and talented making sure there are multiple pathways and tools.

7.6 Board Update

Director Chris Richardson along with Douglas Bissonette met with House District 64 Representative Tim Dore. The discussion included a legislative proposal on teacher salaries and inequities among districts. The lowest paying district for teacher salary is \$20,000 a year with the highest paying district being \$64,000 on average. The districts on the lower paying scale tend to be rural school districts. The proposal was well received and Tim Dore will be scheduling follow up meetings to pursue the disparity in pay among teachers in Colorado districts.

8.0 Public Participation

No public participation

9.0 CONSENT AGENDA

A motion was made to approve the consent agenda 9.1-9.10

Motion Moved by Director Lindsey

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey - aye

Director Chris Richardson – aye

Director Richard Smith - aye

Director Deb Spenceley - aye

The motion carried 5-0

9.1 Extra Duty Assignments

9.2 Substitutes

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9.3 Terminations/Resignations/Non-renewals

Gene Pemberton, Custodian, RCE

Najla Grenz, Sped Para, EMS

Jamiee Glazebrooke, Health Aide, RCE

9.4 New Hires

Andrea Smith, Sped Para Att, RCE

9.5 Transfers/Changes – Administration Addendums/Contracts

9.6 Classified Salary Schedule 2016-2017

9.7 Certified Salary Schedule 2016-2017

9.8 Counselor Salary Schedule 2016-2017

9.9 Bus Drivers Salary Schedule 2016-2017

9.10 Special Services Salary Schedule 2016-2017

10.0 Action Items

No Action Items

11.0 DISCUSSION ITEMS

11.1 Graduation Requirements Policy IKF

A revised draft policy is in process to reflect the new graduation guidelines.

12.0 BOARD PLANNING

The next board meeting is scheduled for April 11, 2016

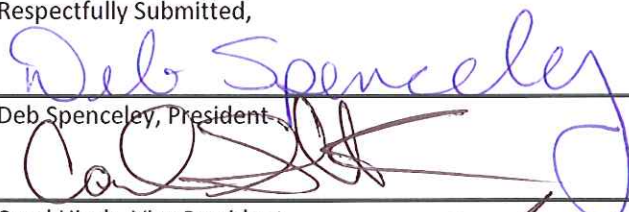
13.0 EXECUTIVE SESSION

No Executive Session.

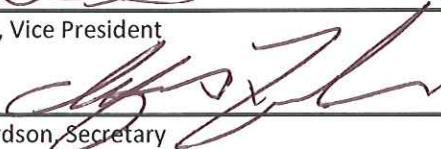
14.0 ADJOURNMENT

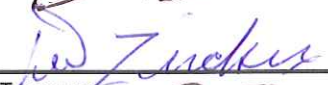
The board meeting adjourned at 8:08pm.

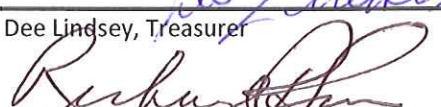
Respectfully Submitted,


Deb Spenceley, President


Carol Hinds, Vice President


Chris Richardson, Secretary


Dee Lindsey, Treasurer


Richard Smith, Assistant Secretary/Treasurer

Recorded by: Michele McCarron